

Do this assignment in Microsoft Word, save the file as *Mountain Spring 2*

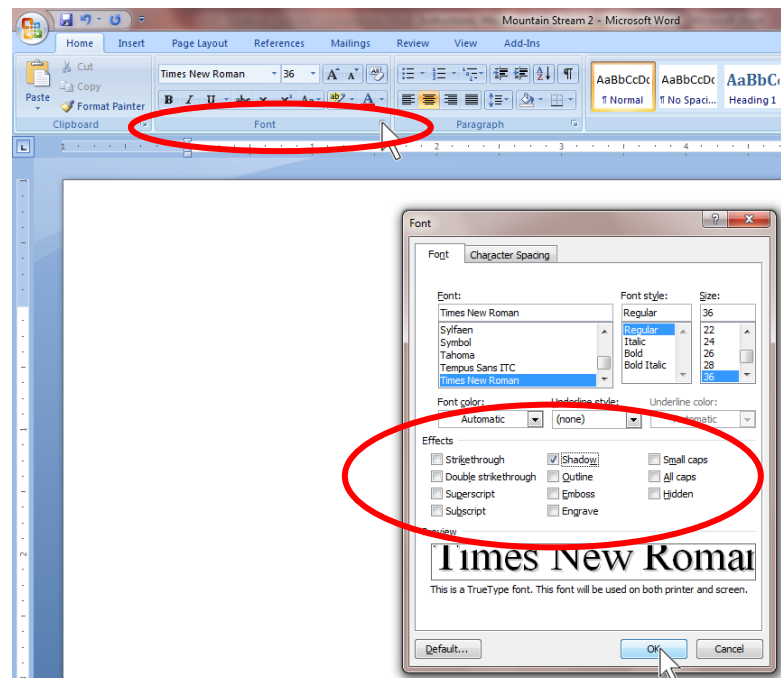
*In the Styles group under the Home tab, choose the No Spacing Style option.



Special Offer

- Times New Roman, Center align, Size 36.
- Font effect Shadow.
- Press enter twice, to get to new paragraph.

To get to the Font Effects...



To use Font Effects, type the whole sentence, then go back and select the word or letter, then apply the effect.

Special Offer

When you purchase one bottle of our H₂O, you can get a second bottle for ½ price. This offer only lasts till the end of April, so hurry!

- Make sure the Shadow effect is off.
- Left align, Size 14
- ½.....Just type, it will automatically change.
- H₂O₂ = Font effect Subscript.
- Press enter twice, to get to new paragraph.

Special Offer

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Limited Time

- Center Align, Size 36.
- Press enter twice, to get to new paragraph.

Special Offer

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Limited Time

We are only able to offer this special deal because of our profitable business year in 2002. We hope to make 2003 three times as successful, or as we like to say, Success³.

- Left align, Size 14.
- Success³³ = Font effect Superscript.
- Press enter twice, to get to new paragraph.

Special Offer

When you purchase one bottle of our H₂O, you can get a second bottle for 1/2 price. This offer only lasts till the end of April, so hurry!

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Important Information

- Center align, Size 36.
- Font effect Emboss.
- Press enter twice, to get to new paragraph.

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Important Information

The name of our product is *Mountain Stream All-Natural H₂O Spring Water®*. If you have any comments or questions, please call us toll-free at 1-888-11W-ATER. If you prefer, you can write to us at the address found on the bottle labels. You can also contact us through our web site at www.mountainstreamwater.com

- Left align, Size 14.
- *Mountain Stream All-Natural H₂O Spring Water®* Bold, Italic.
- H₂O₂ = Font effect Subscript.
- ®Click the Insert tab, Click Symbol, or type (r), the Font effect Superscript.
- www.mountainstreamwater.com To make a hyperlink, just type the web address, press space bar when finished, backspace a period.
- Press enter twice, to get to new paragraph.

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Sweepstakes Give-A-Way

- Center align
- Size 36
- Font effect Engrave
- Press enter twice, to get to new paragraph

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Sweepstakes Give-A-Way

Throughout the year 2003, customers of *Mountain Stream All-Natural H₂O Spring Water®* are eligible to enter our \$100,000.00 Sweepstakes Give-A-Way. Prizes include a 32" color TV, CD players with 50 CDs, and the grand prize of \$100,000.00.

Your name, your section

- Left align, Size 14
- *Mountain Stream All-Natural H₂O Spring Water®* Bold, Italic
- H₂O₂ = Font effect Subscript
- ®Click the Insert tab, Click Symbol, or type (r), then Font effect Superscript.
- Press enter twice, to type your name, grade, and section.

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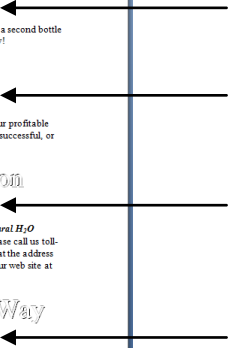
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Double-click the empty space between the titles and paragraphs and change the font size to 14.

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Your name, your section

Finished product!